

APPROVED

By order of the Principal of the College of
St Ignatius of Loyola, 02/01/2025 No V-2

ADMISSION RULES FOR 2025
ST. IGANATIUS OF LOYOLA COLLEGE, FIRST CYCLE PROFESSIONAL
BACHELOR STUDIES

I. GENERAL PROVISIONS

1. The Rules determine the admission of persons with secondary education or higher to the first cycle vocational bachelor's degree programmes offered at the College of St Ignatius of Loyola in 2025.
2. The Rules regulate admission to the full-time form of study.
3. Applicants can apply for state-funded (VF) and non-state-funded (VNF) study places, as well as non-state-funded study places with a study grant.
4. Admission to the College is by competitive admission through the General Admissions (via the [General Admissions Information](#) System - BPIS) and the Direct Admission (via the [College's admissions system](#) - UNIMETIS).
5. The admission rules of the College have been prepared in accordance with the Law on Science and Studies, legal acts of the Ministry of Education, Science and Sports, and the College's Study Regulations.

II. STUDY PROGRAMMES

6. In 2025, the College will offer admission to eight first cycle study programmes leading to a professional bachelor's degree:

<i>Eil. No.</i>	<i>Study programme</i>	<i>Duration of full-time study</i>	<i>Degree awarded</i>
1.	Orthopaedic technology	3 years	Professional Bachelor of Health Sciences
2.	Beauty therapy	3 years	
3.	Emergency medical services	3 years	Professional Bachelor of Health Sciences Qualification of emergency paramedic
4.	Image design	3 years	Professional Bachelor of Arts
5.	Social work	3 years	Professional Bachelor of Social Sciences
6.	Pastoral care	3 years	
7.	Hospitality management	3 years	Professional Bachelor of Business Management
8.	Culinary art	3 years	Professional Bachelor of Science in Technology

7. Applicants to any study programme have the right to choose their preferred timetable format:
 - 7.1. *Full-time study schedule* - theoretical and practical lectures are held on weekdays at¹ according to the scheduled lecture schedule.
 - 7.2. *Full-time/blended study schedule* - theoretical and practical lectures are held on weekdays and Saturdays at² according to the scheduled lecture schedule.
 - 7.3. *Individual study timetable* - at the request of the student, the Head of the Department of Studies may prepare an individual timetable of the subjects to be studied and their reporting during the semester(s). The individual timetable shall be approved by order of the Director.
8. Practical training, practical lectures and practical classes in the subjects of the field of study are held according to the scheduled timetable³.
9. During periods of emergency or quarantine, the form of the timetable may change.
10. Admission to the study programmes referred to in point 11 shall be in Lithuanian and English.

¹ Academic sessions are held from 8.00 to 20.00 on Mondays to Fridays.

² Academic sessions are held from Monday to Saturday from 8.00 am to 8.00 pm.

³ Classes are held on a separate schedule.

English language studies are offered/recommended for nationals of other countries.

III. FINANCING STUDIES

11. Tuition fees:

Study programme	Normative ¹ tuition fee, (EUR)	Annual tuition fee ² (on-site VNF, EUR)	Annual tuition fee payable (on-site VF, EUR)
	Permanent form of study		
1. Orthopaedic technology	3441	3441*	-
2. Beauty therapy	3005	3005*	-
3. Image design	4553	4553*	-
4. Social work	2224	2224*	-
5. Hospitality management	2224	2224*	-
6. Emergency medical services	3441	3441*	-
7. Pastoral care	2224	2224*	-
8. Culinary art	3005	4500**	1495

*Full public funding

**Partial state funding: Culinary Arts - 66.7% state funding (EUR 3005), the other part of the tuition fee, i.e. EUR 1495.00, is payable over 2 semesters (Autumn and Spring).

IV. ADOPTION

12. Admission to the College of LAC is conducted in two ways: competitive admission through **the General Admission** (point 13) and **Direct Admission** (point 17).

13. **By general admission**, applicants' applications for admission to study shall be submitted by logging into the General Admission Information System (hereinafter referred to as the "GIS") for the state-funded study places (SFS) and the unfunded study places (UFS) in the [procedure](#) established by the website of the Association of Lithuanian Higher Education Institutions for the Organisation of the General Admissions (LAMA BPO).

13.1. Admission procedures, dates and deadlines are published on the [LAMA BPO website](#).

13.2. Stages of accession through the General Admission:

13.2.1. Create your profile in the LAMA BPO admissions system and fill in the correct application form⁴ to participate in the admissions competition via the LAMA BPO system⁵. The application is a set of data including the applicant's identification and contact details, details of education and qualifications obtained and other achievements, and the preference(s) selected (the applicant may adjust his/her preferences during the application period. 13.3.1. during the **main admission** process, admission to state-funded study places of the first competitive cycle of first cycle and integral studies, to state-funded study places with a study grant and to state-funded study places not funded by the state, as well as to state-funded study places of the second competitive cycle of first cycle and integral studies.

13.2.2. Up to 9 preferences can be indicated during the main admission phase. A preference is defined as a study programme of ILK College chosen to study at a state-funded place, a non-state-funded place with

⁴ The application is considered to be a set of data sufficient to calculate the competition score and to decide on the applicant's participation/non-participation in the competition). After registering, the applicant completes the fields of the application form in the BPIS: identification, contact information, other achievements, indication of whether he/she is also eligible for the second call for applications (if he/she has practical experience, a certain level of participation, or any other attributes related to the social dimension), and confirms the authenticity of the data and documents provided. If the public registers contain data on the applicant's education, qualifications and other achievements, these are automatically entered in the fields of the applicant's account. The preferences for the desired study programmes are indicated from the list of study programmes of ILK College, which is available in the BPIS internal register of study programmes. When filling in the list of preferences, you need to select the ILK College, study programme, form of study and type of funding. The wish list and the order of preferences may be modified by the person until the deadline for applications. The summary of personal data contains the applicant's personal data, the preferences selected, the competition score values, the entrance examinations assigned, the reasons for not taking part in the competition according to any of the preferences, and the invitation to study in one of the selected study programmes. A summary of the data collected on the applicant can be printed.

⁵ <https://lamabpo.lt/wp-content/uploads/2023/05/Prasymo-teikimo-BPIS-pirmosios-pakopos-ir-vientisosioms-studijoms-instrukcija.pdf>

a study grant or a non-state-funded place of study.

13.2.3. The request must specify the College of St Ignatius of Loyola, the study programme code⁶ and the name of the chosen study programme, the form(s) of study and the type of funding. Requests are listed in descending order of priority at .

13.2.4. Applications and adjustments and missing data/scanned copies of documents can be made during the periods indicated on the general admission dates at⁷ .

13.2.5. In the case where additional points may be awarded for winning prizes in international and national Olympiads and competitions, for graduating with honours from a vocational training institution (only for admission to college courses in the same field of education), the available data must be entered in the relevant fields of BPIS.

13.2.6. Persons **who have completed their** secondary education in Lithuania **in 2025 or 2024 and apply for** state-funded, state-funded with a study grant and state-funded places **at higher education** institutions of first cycle and integral studies must have passed three state matriculation examinations: Lithuanian language and literature, mathematics (except for the programmes of studies in the group of fields of study of arts), and a subject freely chosen by the applicant (it is not necessary to choose the examination for those who have completed short-cycle studies), the arithmetical average of which, in the case of admission to collegiate studies, is equivalent to the satisfactory level of learning achievements set out in the matriculation examination programmes, as determined by the procedure laid down by the Minister of Education, Science and Sport.

13.2.7. Persons who have completed secondary education in Lithuania in 2021-2023 and apply for state-funded places in study programmes at ILK College must have passed three state matriculation examinations: the Lithuanian language and literature, mathematics (except for the group of study programmes in the fields of arts) and the subject freely chosen by the applicant, and they must meet the requirements of the Minister of Education, Science and Sport of the Republic of Lithuania, Ordinance of 30 August 2017 No. 13.3.8.

13.2.8. For persons who completed their secondary education before 2009, the secondary education documents (a copy of the matriculation certificate) must be uploaded in the *Certificates and certificates* field of the BPIS system, and, if the applicant's surname has changed, the documents proving it (e.g. marriage certificate, certificate of origin).

13.2.9. Applicants who register for the Image Design (Arts) study programme are required to sit an entrance exam. Register in BPIS and take the entrance exams in the summer during the main session of the entrance exams no later than 24 hours before the day of the entrance exam (see <https://www.ilc.lt/priemimas/> for details). The weighting coefficients for the admission examinations in the structure of the competition score are specified in the Order of the Minister of Education, Science and Sport of the Republic of Lithuania of 29 November 2023 No. V-1513 „Dėl Stojančiųjų į trumposios pakopos, pirmosios pakopos ir vientisųjų studijų valstybės finansuojamas studijų vietas ir pretenduojančiųjų į studijų stipendijas pirmosios ir antrosios konkursinių eilių sudarymo 2024 metais tvarkos aprašo patvirtinimo“ apraše, jie galioja ir valstybės nefinansuojamoms su studijų stipendija ir valstybės nefinansuojamoms studijų vietoms.

13.2.10. An applicant may apply to study programmes run by ILK College by taking part in the second competitive admission queue for any of the attributes related to the social dimension. The data to be determined are obtained from the Educational Management Information System (EMIS). If no or insufficient data are available, the applicant must upload scanned copies of the documents proving this into the BPIS. If the uploaded documents do not match the data contained in the public databases, the applicant will be sent a notification of the discrepancy by e-mail to the e-mail address provided during registration and asked to correct the information.

14. Up to 10% of state-funded study places are allocated for the second competitive round by order of the Minister of Education, Science and Sport. The second competition queue is open to applicants who meet the threshold requirements and satisfy at least one of the following conditions:

14.1. have completed a short course of study;

14.2. meet the conditions for specific competences and competences laid down by the Higher Education

⁶ **Orthopaedic Technology**, 6531GX009, **Beauty Therapy**, 6531GX008, **Image Design**, 6531PX001, **Social Work**, 6531JX003, **Hospitality Management**, 6531LX015, **Emergency Medical Care**, 6531GX010, **Pastoral Care**, 6531JX002, **Culinary Arts**, 6531FX017.

⁷ <https://lamabpo.lt/trumposios-pakopos-studijos/priemimo-datos/>

Institution and have at least 12 months of practical experience;

14.3. have at least 24 months of practical experience and are applying for university undergraduate and postgraduate courses and first cycle collegiate courses;

14.4. have at least 12 months of practical experience and are applying for a short course;

14.5. is one of the cohabitants or a single person who is entitled to receive or receiving a social allowance under the Law on Cash Social Assistance to Needy Residents of the Republic of Lithuania;

14.6. have a participation rate of 45 per cent or less or a severe or moderate disability;

14.7. is at least 25 years old and has been placed under guardianship (custody) before reaching the age of majority, or both parents (or the parent who was the only parent) are dead.

15. The data on whether the applicant applying to study programmes conducted by ILK College has the volume of accumulated practical experience in months (in accordance with the Law on Science and Studies, Article 77, Paragraph 1, Paragraph 1, and Article 821, Paragraph 3, and the Order of the Minister of Education, Science and Sport No V-99 of 30 January 2024-01-30), are provided by the State Registers.

15.1.1. Applicants who have received an e-invitation to study from the organisers of the LAMA BPO system (on the day of publication of invitations to study). If the invitation is accepted, applicants must conclude a study contract within the period specified in the e-invitation. The study contract can be signed either at the ILK College or in the form of an e-form (information on signing the contract will be provided in the above-mentioned e-invitation and in the personal account of the LAMA BPO admission system).

15.1.2. Applicants who decide to accept the invitation to study at ILK College must pay a one-time registration fee, which is not refundable upon termination of the study contract. The one-time registration fee is EUR 45 and is payable to the details specified in Section 40.

15.1.3. Persons who have been invited to study in a state-funded study place or a state-unfunded study place with a study grant and who have another study contract for a state-funded study place or a state-unfunded study place with a study grant still in force must terminate it.

16. Additional admission.

16.1. After the main admission to ILK study programmes, admission to vacant study places is carried out.

16.2. Up to 6 preferences may be indicated at the additional admission stage.

16.3. The additional admission is also open to persons who were not registered in the BPIS at the time of the main admission. In the supplementary admission, the person:

16.4. can only apply for a study place that is not funded by the state if he/she has already concluded a state-funded study agreement with ILK College or received a study grant;

16.5. can apply for both a state-funded and a non-state-funded study place and a study grant if he or she has concluded a non-state-funded study agreement with a higher education institution or if he or she has not received or accepted any invitation to study.

16.6. [The additional admission is open in one round until the end of August.](#) Up to 6 applications may be submitted in this phase.

16.7. During the supplementary admissions phase, applicants register updated applications or, if they did not participate in the main admissions phase, submit new applications for admission to study programmes at ILK College where there are still places available.

16.8. An entrance exam will be organised for the Image Design study programme during the supplementary admission.

16.9. The competition follows the same procedure as for the main admission. Once the results of the competition are known, the applicant is either offered a state-funded place of study, or an unfunded place of study with a study grant, or an unfunded place of study, or receives a negative response. Applicants must conclude a study contract with ILK College in accordance with point 13.3.13 of the Admission Procedure.

16.10. Every person who has applied online in the LAMA BPO system will be sent an email about the invitation to study and other important information, provided that the applicant has provided a correct email address, so it is up to the applicant to indicate his/her email address carefully and responsibly, and to check it while the admission process is ongoing. The exact information can also be found by logging in to the BPIS.

17. **DIRECT ADMISSIONS** to non-state-funded places only (VNF) are carried out in accordance with the procedure established by the Order of the Director of the College and are organised in the UNIMETIS system of the College (<https://mano.ilkk.lt/Account/register>). [Direct admission for the](#)

academic year 2025/2026 shall be organised from 3 February 2025 to 31 August 2025. From 01.09.2025, all those wishing to enrol shall be admitted as free students or shall be admitted for the 2026 academic year.

17.1. Stages of admission through Direct Admission:

17.1.1. Create your account in the College's internal admissions system UNIMETIS.

17.1.2. Fill in the application form with: personal details, details of your secondary school/grammar school education and the study programmes you want to study. Upload the following documents: matriculation certificate, name change document (marriage certificate, divorce certificate), to be sent by email: priemimas@ilk.lt

17.1.3. The request may contain up to three preferences.

17.1.4. After registration, persons intending to enrol in the Image Design study programme will receive an email with information about the date, time and place of the Entrance Examination, as well as other information about the conduct of the Entrance Examination.

17.1.5. After all the documents submitted by the applicant have been evaluated in the UNIMETIS system and the competition score has been calculated, the applicant will be contacted by a representative of the Admissions Committee within 5 working days regarding the results of the Admissions process and the invitation to study, and, if it is decided to accept the invitation to study, the applicant will be required to pay a one-off registration fee.

17.1.6. Sign a study contract (within 3 working days of acceptance of the invitation to study, at the College or electronically).

17.2. Appeals against the calculation of the competition score during the Direct Admission process shall be submitted to the College's Student Admissions Committee by e-mail or in writing within 1 working day after the announcement of the admission results. Appeals submitted late will not be considered.

17.3. Persons who have signed a study agreement to study in a state-unfunded study place during the Direct Admissions process may participate in the General Admissions competition for state-funded and state-unfunded places. Upon receipt of the desired invitation to study, the previous study contract may be terminated at the written request of the applicant and a new study contract signed.

18. ADMISSION TO A HIGHER COURSE.

18.1 Persons who have completed secondary or equivalent education, who wish to continue their studies at the level of Bachelor of Vocational Studies after having discontinued their studies, or who have completed their studies at other higher education institutions, as well as those who have graduated from vocational schools, may be admitted to higher courses by competition. Admission to the advanced course shall be organised in accordance with the Regulation on Admission of Students to the Advanced Course in 2024, approved by Order V-26 of the Principal of the College of St Ignatius of Loyola of 27 February 2024 'On the Approval of the Regulation on Admission of Students to the Advanced Course in 2024'.

18.1.1 Applications for admission to a higher course shall be made by the start of the autumn term (10 September) for the spring term (10 February)

18.1.2.

18.1.3. The following documents must be submitted with the application:

18.1.3.1. documents proving education and their attachments (matriculation certificate and its supplement, diplomas of vocational or higher education institutions and their attachments), if the person has not studied at the College;

18.1.3.2. a study (academic) certificate;

18.1.3.3. Admission is formalised by a student's study contract and an order of the College Director, in accordance with the College's Study Procedure.

19. Persons who have at least secondary education and wish to be admitted as free listeners to study individual subjects of a collegiate study programme shall be admitted during the Direct Admission process at the Admission Commission of the College or upon the recommendation of the Head of the Study Department. Admission shall be formalised by the student's study contract and by the order of the Director of the College, in accordance with the College's Study Procedure.

20. To be considered for admission, a person must meet the entry requirements and completing all the necessary admission procedures within the set time limits.

V. MINIMUM REQUIREMENTS FOR ADMISSION TO THE COLLEGE

21. The competition score for applicants to studies at the ILK who are seeking a state-funded study place, a state-unfunded study place with a study grant, and/or a state-unfunded study place shall be at least 1.5 points.

22. Minimum standards for admission to the College:

FOR A STATE-FUNDED STUDY PLACE	
Secondary education attainment 2024-2025	Passing at least 3 national school-leaving examinations: • Lithuanian language and literature state matriculation exam. • Mathematics state matriculation exam (Optional for applicants to the Arts programme). • A national school-leaving examination in any other subject. A minimum competition score of 1.5.
Completion of upper secondary education in 2021 - 2023	Passing at least 3 national school-leaving examinations: • Lithuanian language and literature state matriculation exam; • Mathematics state matriculation exam (Optional for applicants to the Arts programme). • A national school-leaving examination in any other subject. • the arithmetic mean, rounded to the nearest whole number, of the 5 annual assessments in the compulsory subjects must not be less than 6. A minimum competition score of 1.5.
Secondary education in 2019 - 2020	Passing at least 3 national school-leaving examinations: • Lithuanian language and literature state matriculation exam; • A foreign language (English, German or French) national school-leaving certificate (or international equivalents); • Mathematics state matriculation exam (Optional for applicants to the Arts programme). • the arithmetic mean of the annual grades in the 5 compulsory subjects must be at least 6; A minimum competition score of 1.5.
Secondary education completed in 2016-2018	Passing at least 3 national school-leaving examinations: • Lithuanian language and literature state or school matriculation exam; • A foreign language (English, German or French) national or international school-leaving examination; • Mathematics state matriculation exam (Optional for applicants to the Arts programme). A minimum competition score of 1.5.
Completion of secondary education in 2015	Passing at least 2 national school-leaving examinations: • Lithuanian language and literature state or school matriculation exam; • A foreign language (English, German or French) in the national matriculation or international exam; A minimum competition score of 1.5.
Secondary education completed in 2014 and earlier	• Have a completed secondary education. A minimum competition score of 1.5.
FOR A STUDY PLACE NOT FUNDED BY THE STATE	
Secondary education attainment 2024-2025	Passing at least 3 national school-leaving examinations: • Lithuanian language and literature state matriculation exam. • Mathematics state matriculation exam (Optional for applicants to the Arts programme). • A national school-leaving examination in any other subject. A minimum competition score of 1.5.
Completion of upper secondary education in 2018 - 2023	• Passed at least 1 national matriculation exam (can be in Lithuanian language and literature). A minimum competition score of 1.5.
For secondary education completed in 2017 and earlier	• Have a completed secondary education. A minimum competition score of 1.5.

VI. ESTABLISHING THE COMPETITION SCORE

23. The competition scores for applicants are calculated in accordance with the Order No.V-1349 of the Minister of Education, Science and Sport of the Republic of Lithuania of 29 November 2024 "On the Approval of the Procedure for the Selection of Applicants for State-Funded Short-Term, First-Term and Integrated Study Places and for the Development of the Competition Queue of Applicants for Study Grants in the Year 2025" and the Order No. The list of competitive subjects by field of study for applicants to college studies in 2025 was approved by the Order of the Confederation of Lithuanian Confederations of Students No V-10 of 9 June (<https://lamabpo.lt/pirmosios-pakopos-ir-solid-studies/konkursinio-balo-skaiciuokle/>).

24. The following criteria are used to determine an applicant's competition score:

Field of study	Study programme	Weightings by examination and annual grades
J04 Social work	Social work Pastoral care	0,4 - HISTORY (matriculation exam grade) 0,2 - MATHEMATICS or INFORMATION TECHNOLOGY or GEOGRAPHY or FOREIGN LANGUAGE (matriculation examination grade or annual mark entered on the matriculation certificate)
L08 Tourism and recreation	Hospitality management	0,2 - third subject not overlapping with other subjects (matriculation examination grade or annual mark entered in the matriculation certificate) 0,2 - LITERATURE AND LANGUAGE (matriculation exam mark or annual grade)
G09 Medical technology	Emergency medical services Orthopaedic technologies	0,4 - BIOLOGY (matriculation exam grade) 0,2 - CHEMISTRY or MATHEMATICS or INFORMATION TECHNOLOGY or PHYSICS (matriculation examination grade or annual grade entered in the matriculation certificate)
G10 Cosmetology	Beauty therapy	0,2 - third subject not overlapping with other subjects (matriculation examination grade or annual grade entered in the matriculation certificate) 0,2 - LITERATURE AND LANGUAGE (matriculation exam mark or annual grade)
F06 Food technology	Culinary art	0,4 - MATHEMATICS (matriculation exam grade) 0,2 - CHEMISTRY or PHYSICS or BIOLOGY or INFORMATION TECHNOLOGY or GEOGRAPHY (matriculation examination grade or annual mark entered on the matriculation certificate) 0,2 - third subject not overlapping with other subjects (matriculation examination grade or annual grade entered in the matriculation certificate) 0,2 - LITERATURE AND LANGUAGE (matriculation exam mark or annual grade)
P02 Design	Image design	1,0 - ENTRANCE EXAM

25. The minimum entrance competition score does not apply to applicants who have failed or been exempted from the matriculation examinations due to illness. Instead of the grades of the matriculation examinations that have not been passed, the annual grades shall be taken, which shall be recalculated in accordance with the Order of the Minister of Education, Science and Sport of the Republic of Lithuania No V-1349 "On the Approval of the Description of the Procedure of the Selection of the Competitive Order for the Short-cycle, First-cycle and Integral Study Places of the State-funded Study Places and the Selection of the Applicants of the Study Grants in the Year 2025", approved by the Minister of Education, Science and Sport of the Republic of Lithuania on 29 November 2024.

VII. ADDITIONAL POINTS FOR ADMISSION TO THE COLLEGE

26. In accordance with the Order No.V-1349 of the Ministry of Education, Science and Sport of the Republic of Lithuania approved on 29 November 2024 "On the Approval of the Procedure for the Selection of the Competitive Queue of Applicants for State-funded Short-cycle, First-cycle and Integrated Study Places and the Selection of Applicants for Study Grants in the Year 2025".

Criterion	Added score	Type of funding to be accompanied by additional point	Comments, requirements for the document
26.1. a mark of at least 9 in the first or second subject final paper.	0,25	SF and SNF	-
26.2. completion of basic military training or regular compulsory initial military service.	0,5	SF and SNF	-

26.3. prizes in international Olympiads and competitions.	See comments	SF and SNF	Only achievements in the 10 Olympiads and competitions in grades II-IV of the Gymnasium will be considered. For the same Olympiad or competition in the same subject, the (maximum) score is counted only once, and the additional points awarded for different Olympiads in different subjects are added together (gold medal or 1st prize - 2.5 points; silver medal or 2nd prize - 1.5 points; bronze medal or 3rd prize - 1 point). Olympiads and competitions for which additional points are added are specified in LAMA BPO.
26.4. prizes in national Olympiads and competitions.	See comments	SF and SNF	Only achievements in the 10 Olympiads and competitions in grades II-IV of the Gymnasium will be considered. For the same Olympiad or competition in the same subject, the (maximum) score is counted only once, and additional points awarded for different Olympiads in different subjects are cumulative (gold medal or 1st prize - 1.5 points; silver medal or 2nd prize - 1 point; bronze medal or 3rd prize - 0.5 points). Olympiads and competitions for which additional points are added are specified in LAMA BPO.
26.5. for applicants to collegiate study programmes who have completed vocational training programmes in the same field of education with honours, or who have completed vocational training programmes in the same field of education and have at least one year's work experience in the qualification.	1	SF	The data will be automatically triggered in the fields of the applicant's account from the public registers.
		SNF	The document certifying one year's service must comply with these requirements: • The certificate can be: a letter from the employer stating how long the person has worked and what their job title is; certificate of self-employment, management a small partnership or other company. • Certificates are also accepted for voluntary activities. A period of at least 1 year or 960 hours. Voluntary experience is credited to the programmes to which the activity relates. • If you are not sure whether you have 1 year's work experience or volunteering experience relevant to the field you are applying for, you can contact the Admissions Committee - priemimas@ilk.lt or by uploading a document to attach a brief explanation and your reasons why you think that your experience is relevant to the field you want to study. • Please see attention, that documents, documents that do not reflect your tenure at your employer, the period of your employment or work experience that is completely irrelevant to the programme you wish to study will not be accepted (e.g. extract from the Tax Inspectorate, the Social Insurance Institution (Sodra), period of state social insurance, pension accumulation period).

26.6. participation in an international volunteering project funded by Erasmus+, European Solidarity Corps or the National Youth Voluntary Action Programme, where the duration of the volunteering activity was at least 3 months, or the Youth Voluntary Service Programme, where the duration of the voluntary activity was at least 6 months.	0,25	SF and SNF	-
26.7. foreign Lithuanians who have lived abroad for at least three years, and upon arrival in the Republic of Lithuania have started to study in grades 8-12 (gymnasium I-IV) and have acquired secondary education in Lithuania.	1	SNF	Foreign Lithuanians - citizens of the Republic of Lithuania who have been living abroad for at least 3 years and foreigners of Lithuanian origin, their children, grandchildren and great-grandchildren.
26.8. a free-form reference from an employer, a professional colleague, a representative of the secondary/vocational school where the candidate completed his/her secondary education, a representative of a non-governmental organisation of which the candidate is a member, a religious By a representative of the Community Recommendation.	1	SNF	The document must contain the name, title and contact details of the person who wrote it. You can write a recommendation: • Employer • a professional colleague; • a representative of the secondary/vocational school where you completed your secondary education; • a representative of a non-governmental organisation of which the candidate is a member; • representative of a religious community
26.9 Cover letter.	0,5 or 1	SNF	• The cover letter should be addressed to the Admissions Committee of the College of St Ignatius of Loyola, the Principal of the College or the person reading it. • It must include the applicant's contact details, the date of writing and signature.
26.10. • Volunteering at the "Youth Skin Embassy" camp organised by the College of St Ignatius of Loyola. • The Young Paramedics group is finished. • Winners of the Lithuanian School	1 0.5	SNF	For applicants to the <i>Emergency Medicine</i> programme.

First Aid Competition (1-3 places) organised by the Lithuanian Paramedics Association.	1		
26.11. - Winners of the prizes (1st to 3rd place) in the National Beauty Therapist Competition organised by the College of St Ignatius of Loyola. - Volunteering at the "Youth Skin Embassy" camp organised by the College of St Ignatius of Loyola . - Attended the Young Stylist Preparatory Course at the College of St Ignatius of Loyola.	1	SNF	For applicants to the <i>Image Design and Beauty Therapy</i> study programmes.
26.12. Completion of the Culinary Arts Awareness Course at the College of St Ignatius of Loyola, Arrivée Restaurant.	1	SNF	For <i>Culinary Arts</i> programme applicants.
26.13. Volunteering in the "Look at the world of the profession in a different way" camp at the College of St Ignatius of Loyola. The "Creators of the Future" students' camp, organised by the College of St Ignatius of Loyola, is completed.	1	SNF	For applicants to the <i>Orthopaedic Technology, Hospitality Management, Social Work and Pastoral Care</i> study programmes.

27. For the same Olympiad or competition in the same subject, the additional mark (maximum) shall be added only once; the additional marks awarded for different Olympiads and competitions in different subjects shall be added together, however, in such a way that the total sum of the factors referred to in point 26 does not exceed 1.

28. All additional points contributing to the competition score for admission to a study place not funded by the state can be submitted both on the LAMA BPO admissions website and in the internal admissions system of the College UNIMETIS.

VII. ENTRANCE EXAMS

29. For admission to study programmes in the arts group, only persons who have passed the entrance examination in the current year shall be admitted to the competition.

30. Entrance examinations for programmes in the Arts group of study programmes are organised at national level and at institutional level within the College. The timetable of entrance examinations will be published on the College's website.

31. Persons who have not passed the entrance examination or a part of the entrance examination may not participate in the competition for the Image Design study programme of the Art Fields Group.

32. During the direct admission process, foreign nationals applying for places in the study programmes run by the College that are not financed by the State may be organised other relevant entrance

examinations and/or motivational interviews.

VIII. FORMALISATION OF ACCEPTANCE

33. Those invited to study at the College are obliged to complete the admission process by signing the contract at the College or remotely at⁸.

34. At the time of admission processing (before signing the study contract), applicants shall submit to the Admissions Committee copies of the documents listed below.

34.1. admission through the General Admission:

34.1.1 Proof of payment of the registration fee (copy of the money order, receipt).

34.2. admission by Direct Admission:

34.2.1. a personal identity document;

34.2.2. matriculation certificate and its supplement(s) or other evidence of secondary education;

34.2.3. certificates of retaken and additional matriculation examinations;

34.2.4. proof of payment of the registration fee (copy of the money order, receipt);

34.2.5. documents proving entitlement to additional marks (see point 26).

34.2.6. a copy of the document confirming the change of name, if not all the documents submitted are under the same name;

35. In addition to the study contract, applicants must sign the documents provided by the admissions committee. These shall be presented together with the contract to the enrolled person at the time of both general and direct admission. The documents to be signed are:

35.1 Consent to the processing of personal data;

35.2.

36. If the applicant is unable to appear at the appointed time to sign the study agreement, this may be done by a notary authorised person. The power of attorney must be certified by a notary public or concluded by means of information technologies through the portal Electronic Government Gateway (<https://igaliojimai.lt>).

37. Admission documents are accepted after receipt of the notification of the invitation to study, at the time specified in the letter.

IX. STUDY REGISTRATION FEE

38. Persons who have accepted an invitation to study at the College are required to pay a one-off registration fee of EUR 45.

39. For persons born in 1999 or later without both parents and guardians, and persons with an ability to work of 45 % or less, the one-off registration fee is EUR 22.50 on application and proof of one of the following conditions.

40. Contribution details:

Recipient: the College of Saint Ignatius
of Loyola

Company code: 302485644;

Bank:Luminor bankas;

Sąskaita: LT294010042502298966;

Name of contribution: first name, last name, study programme.

41. There is no refund of the tuition fee upon termination of the study contract.

X. PROCESSING OF PERSONAL DATA

42. Personal data shall be collected for the purposes set out in the Regulations and only to the extent necessary for the selection of applicants and for the conclusion of study contracts, and shall be processed in a manner consistent with those purposes.

43. Upon the applicant's request to delete the data processed by the LAMA BPO or the higher education institution, the LAMA BPO or the higher education institution shall immediately delete the applicant's personal data, if the storage of the personal data is not provided for by the purpose of their processing or by the applicable legislation.

XI. OTHER INFORMATION

44. The Rules may be adjusted in accordance with newly adopted legal acts of the Ministry of Education,

⁸ <https://lamabpo.lt/wp-content/uploads/2023/05/El.-sutarciau-sudarymo-Bendrojo-priemimo-informacineje-sistemoje-instrukcija.pdf>

Science and Sports of the Republic of Lithuania.

45. In all cases not provided for in the Admissions Rules, decisions shall be taken by the Admissions Committee of the College.

46. Information about the admission procedure and studies is available at the College (Vilniaus g. 29, Kaunas) during working days (Monday-Thursday: 9-16, Friday: 9-15; lunch break: 12-13). Contact details: tel. +37065041534, email: priemimas@ilk.lt.

47. All information about the General and Direct Admission procedures is available on the College's website: <https://www.ilk.lt/priemimas/> and on the LAMA BPO website: www.lamabpo.lt.
