

ADMISSION TO ADVANCED COURSE REGULATIONS

1. Persons who have completed secondary education or equivalent and who wish to continue their studies at the professional bachelor's level after having abandoned their studies, or who have completed their studies at other higher education institutions, as well as those who have graduated from vocational schools, may be admitted to advanced courses on the basis of a competitive examination and subject to availability of places.
2. Admission to a higher course is conditional on having completed 70% of the requirements of the lower course.
3. When enrolling in a higher course of study, the study results achieved in previous studies shall be credited, in accordance with the Academic Credit Recognition Procedure at the College (hereinafter referred to as the Procedure).
4. A person seeking admission to the autumn semester of an upper-division course shall submit an application to the Programme Supervisor before the beginning of the autumn semester, i.e. by 1 September, and in the case of spring semester courses, before the beginning of the spring semester, i.e. by 1 February.
 - 4.1 The application must be accompanied by the following documents:
 - 4.1.1. documents proving education and their attachments (matriculation certificate and its supplement, diplomas of vocational or higher education institutions and their supplements), if the person has not studied at the College;
 - 4.1.2. a study (academic) certificate.
5. Only persons who have signed a Study Agreement with the College may apply for admission to a higher course.
6. The curator of the study programme, having received the person's application together with the submitted documents, shall submit them to the Head of the Study Department after assessing the compliance of the submitted documents with the formal requirements in accordance with the procedure laid down in the Regulations.
7. The Head of the Department of Studies shall consult with the lecturer coordinating the course/module to be credited to determine the equivalence of results. If necessary, the student may be asked to demonstrate skills and/or competences to assess his/her existing competence.
8. The crediting of study results shall take place within 30 (thirty) calendar days from the beginning of the new semester of study.
9. Admission shall be formalised by an order of the Director of the College and a study contract, in accordance with the College's Study Procedure.

10. Differences due to changes in the College's study programmes or mismatches in study programmes caused by a student's studies at another higher or vocational education institution may be eliminated by concluding a free listener agreement.

11. Admission is granted to those who meet the entry requirements and complete all the necessary admission procedures within the time limit.