

APPROVED

by Director of the College of St Ignatius of Loyola
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GUIDELINES FOR QUALITY TEACHING AND LEARNING FOR TEACHERS AND STUDENTS

I. GENERAL PROVISIONS

1. The Guidelines for Quality Teaching and Learning for Teachers and Students at St Ignatius of Loyola College of St Ignatius (the "Guidelines") set out the guidelines for teaching and learning at the College.

2. Key concepts:

2.1 The basic concepts of the Guidelines correspond to the new version of the Law on Science and Studies of the Republic of Lithuania.¹

2.2 The terms used in the Guidelines are in line with the College's Christian values and distinctive study model:

- *The Ignatian Pedagogical Paradigm (IPP)* is a method for building a system of knowledge, skills, competences, values and commitments that includes 5 stages: context, experience, reflection, action and evaluation.

- *The training of teachers in the IPP* helps them to promote and apply Christian values in personal growth and in the family, in business, and to develop an honest and responsible professional who, in order to grow, is able to consolidate his or her human capacities in cooperation with God's grace.

3. The Guidelines are based on:

3.1. The EU Higher Education Strategy Papers, which point out that the reform and modernisation of European higher education depends on the competence and motivation of teachers and researchers², give a key role to the introduction of new teaching methods, the promotion of creativity and innovation, the promotion of fairness and the promotion of support for the achievement of the best possible outcomes for an ever-growing diversity of learners.³

3.2. The College's Strategic Action Plan 2016-2020, which defines that the College's mission, Christian values, and distinctive model of studies based on IPP motivate the College community to strive for continuous progress and obliges it to provide high quality studies oriented towards the progress of the society, which will ensure the growth of the professionalism of the prepared specialists.⁴

II. QUALITY TEACHING

4. A quality teacher at the College:

4.1. Professional (subject) competences:

¹ Law on Amendments to the Law on Science and Studies of the Republic of Lithuania No XI-242, 29 June 2016. No. XII-2534, Vilnius. <https://www.e-tar.lt/portal/lt/legalAct/1a9058e049b311e6b5d09300a16a686c>

² Quality and relevance of higher education. http://ec.europa.eu/education/policy/higher-education/quality-relevance_lt

³ Communication from the EC "A new European Agenda for Skills. Working together to boost human capital, employability and competitiveness", COM(2016)0381.Brussels, 10 June 2016, http://www.europarl.europa.eu/atyourservice/lt/displayFtu.html?ftuId=FTU_5.13.4.html

⁴ St Ignatius of Loyola College Strategic Plan 2016-2020

4.1.1. is a subject professional - works in the field of the subject/module; uses his/her own practice/experience as a model for the subject/module; demonstrates his/her knowledge and skills in the subject/module in practice (scientific and popular publications, presentations at conferences; author seminars; masterclasses; exhibitions; participation in professional associations, societies in the field of subject/module);

4.1.2. uses new or little available information in the content of the subject/module - is constantly interested in technological innovation and new developments in the subject/module; the knowledge and teaching methods used are adapted to the relevance and perspective of today's world; and the content of the subject/module is developed and updated annually;

4.1.3. continuously improve the subject/module competence by participating in targeted seminars, conferences, internships; taking an interest in trends in science and practice in foreign countries, cooperating with colleagues from other higher education institutions and business enterprises; reading scientific publications in the subject/module area;

4.1.4. conducting research in the field of the subject/module being taught and publicising the results (articles, books, conference presentations, author seminars).

4.2. Methodological competences:

4.2.1. organise and deliver learning activities effectively - design and plan learning activities; set clear learning objectives and define expected outcomes; present material in an understandable way according to the students' level of mastery; focus on clarifying the key concepts of the subject/module; communicate learning materials in an engaging way; create effective learning environments and provide learning support and assistance to students; effectively maintains discipline in class; applies teaching methods and academic tasks that require active learning, responsibility and cooperation; applies a reflective teaching/learning approach in class based on IPP; uses appropriate visual aids (interactive whiteboards, pictorial charts, slides, models, etc.uses appropriate methods of assessing learning achievements; provides feedback to students on their learning;

4.2.2. takes a personalised approach to the student - providing teaching/learning support to students according to their individual needs; respecting and encouraging students' diverse learning styles; drawing on students' experiences; encouraging curiosity and creativity, sharing information; encouraging students to collaborate actively; encouraging students to question, compare and contrast experiences, and to learn throughout their lives;

4.2.3. collaborate - with the module leader/teachers and other lecturers and students of the College - on issues related to the content of the course/module, teaching methods, assignments, assessment improvement; applied research and other research activities;

4.2.4. Disseminating good practice - presenting papers at conferences; authoring workshops; publishing articles and publications;

4.2.5. mentor colleagues by advising other College lecturers on subject/module content, teaching and research;

4.2.6. Applying learning innovations and the experience of colleagues and student suggestions to teaching;

4.2.7. integrates different activities - teaching, applied research, practical professional activities and/or support for student learning;

4.2.8. is creative and adapts to new teaching/learning requirements;

4.2.9. Continuous development of methodological competence through targeted seminars, conferences and internships.

4.3. Personal competences and qualities:

4.3.1. adheres to the norms of academic ethics - in his/her interactions with colleagues, students and other persons, he/she complies with the College's Code of Ethics;

4.3.2. Respect for colleagues and students;

4.3.3. is empathetic;

4.3.4. is fair;

- 4.3.5. is responsible for;
- 4.3.6. teaches the subject with enthusiasm;
- 4.3.7. is positive;
- 4.3.8. is demanding but fair;
- 4.3.9. knows how to listen;
- 4.3.10. speaks fluently, clearly and persuasively;
- 4.3.11. Self-confident, unafraid of making mistakes and admitting it, and making amends when they make a mistake;
- 4.3.12. is open to the questions, attitudes, expectations and values of colleagues and students;
- 4.3.13. use the national language correctly
- 4.3.14. have a sense of humour.

II. QUALITY STUDENT LEARNING

5. A quality student of the College:

5.1. Learning to learn competences:

- 5.1.1. study consistently and responsibly;
- 5.1.2. studies follow the IPP approach;
- 5.1.3. participate in applied research;
- 5.1.4. completing tasks and commitments on time
- 5.1.5. prioritises studies over other activities;
- 5.1.6. is interactive, asks questions and takes an interest in the study process;
- 5.1.7. draws on scholarly academic sources for academic work;
- 5.1.8. not only listen to teachers, but also talk, discuss and express their opinions;
- 5.1.9. not afraid to ask;
- 5.1.10. is open to the attitudes, expectations and opinions expressed by teachers;
- 5.1.11. exploit the potential of IT for study;
- 5.1.12. participate in various mobility programmes.

5.2. Socio-cultural competences:

- 5.2.1. trust in teachers;
- 5.2.2. being a mentor and role model for other students;
- 5.2.3. sharing ideas with other colleagues;
- 5.2.4. volunteering;
- 5.2.5. adheres to the norms of discipline and academic ethics;
- 5.2.6. is an active and responsible member of the College community, actively contributing to College events;
- 5.2.7. Respect, communicate and cooperate with students, lecturers and other members of the College community.

5.3. Personal competences and qualities:

- 5.3.1. is fair;
- 5.3.2. is respectful;
- 5.3.3. is communal;
- 5.3.4. is hard-working;
- 5.3.5. is inquisitive;
- 5.3.6. is creative;
- 5.3.7. is an optimist;
- 5.3.8. Tolerant (of other opinions, cultures, beliefs, nationalities)
- 5.3.9. is purposeful and persistent in pursuit of goals;
- 5.3.10. is polite;

5.3.11. helpful;

5.3.12. is open to Christian love and sharing it with others.
